**SORTED OFFICE PAPER**

**ACCEPTED MATERIALS**

- White or Printed-On White Paper
- Paperback Books
- Manila Folders
- Envelopes
- Paper with Tape or Labels

*Please use clear plastic bags when sorting & recycling your materials.*

**REJECTED MATERIALS**

- Notebooks, Magazines, Newspapers,
- Kraft Paper, Hardcover Books,
- Cardboard, Material with Glue or Binding,
- Colored Paper (construction or otherwise received by manufacturer)